

# Meeting Minutes Officers Meeting May 3, 2023



**Attendees:** President Vinal Applebee, Vice-President Mike Cribbin, Treasurer Melissa Dow Doane, Secretary Allison Applebee, Trail Masters Randy Brown and Dave Soucier, Board Member Mike Cyr.

Vinal called the meeting to order at 4:07 p.m. He welcomed new Board member Mike Cyr.

**Treasurer's Report** — Melissa stated that RMTR's current bank balance is \$3,576.84. We are having great membership and business sign-ups. Prior to our April 8 meeting, James Reinzo deposited \$1,800 in the bank account in order to pay outstanding bills for the club. There are a few checks outstanding. James was contacted, the unmailed envelopes were found, and the bills have now been paid. The Versant (electric) invoice in the amount of \$298 was for the period May 2022 through April 2023. There was a \$300 payment in April 2022, but no other payment had been made for the club.

**Secretary's Report** — Allison stated there were presently 77 memberships including 13 business members.

**Trail Masters Report** — Randy & Dave met with G&G Snowmobile Club President, Bridge Astle. Rock Bridge will be a combined RMTR/G&G project. Another bridge has a "deck" that has holes. These will need to be repaired before the season opens. Mike stated he will check supplies at work to find something that can be used to cover the holes.

Brian Bronson, Eric Sprague & George Hurteau will be meeting with AFM on Friday, May 5. We hopefully will find out who is authorized to do the grading on AFM land. They should provide us with sections of the roads that need to be graded from the last time graded to get us up-to-date. We need grading estimates as soon as possible as the Municipal Grant needs to be completed by Thursday, May 11 and given to Melissa. The Penobscot County Commissioner's May meeting is May 16. Our Municipal Grant paperwork needs to be completed and signed by them in order for us to meet the Municipal Grant deadline of May 30.

- We need to have landowner permission and grading estimates before Municipal Grant can be filed. The permission and estimates are required before Grant submittal. We are hoping most of the grading work can be "in kind" but must focus on landowner permission.
- Grading guidelines are \$800-\$1,000 per mile per Vinal's understanding per discussion with Brian Bronson.
- We know that Randy Madden does most of the grading. Melissa stated Brian Day also does grading.

Randy stated that the Maine Department of Conservation has a clean-up day each year. It would be good public relations to help in the clean-up on ALL lands — not just trails. Randy will let us know when the clean-up day is scheduled.

Vinal took a DeLorme map and marked land owners' properties and the trails. He will keep officers advised of permissions received and those needed.

Daniel Davis, former Trail Master, spent 18 years marking trails for the RMTR. He only had one incidence with a landowner.

Per Randy, from the church at Crocker Turn Road and Greenfield Road, a right onto Greenfield Road will not be approved as a wheeler trail because the bridge on that road is a "One-truck width" thus no riding.

The County has two other money avenues ... TIF and a Covid Relief Fund (\$16M) available for unorganized territories. These could be used for widening parking lot, widening trails, replacing septic tank, anything that the club needs.

### **Old Business**

- Open House on June 3
- Our "back story" of RMTR needs updating on Facebook.

### **New Business**

- Bylaws are being updated by Allison.
- Corporate annual filing Form 990N was filed by Melissa on 5/1/23. Once approved by the IRS, the form will be sent to the Secretary of State as our Annual Report.
- Per the State of Maine, our property won't be taxed for property tax in 2024. Melissa will be trying hard to get the 2023 payment of taxes returned.
- The Volunteer forms/Committees will be coordinated by Vice-President Cribbin.
  - Vinal will look through the forms received at the April 25 meeting and reach out to the volunteers.
- We need someone to step up for merchandising.
- Put cash cans at businesses who will allow them.

### **Insurance**

- 1) Building and Property

J.T. Rosborough was our previous insurer for property. Vinal has contacted. We haven't had a response.

Vinal contacted Dawson-Bradford Insurance for property insurance. For insurance of \$75,000 on clubhouse and \$1MM/\$2MM aggregate, there was a quote of about \$1,400 per year.

**Motion to:** Proceed with insurance through the Dawson-Bradford Insurance

**Motion to approve:** Randy Brown

**Motion seconded:** Mike Cribbin

- 2) General Liability for trail workers—state required this year.
  - ATV Maine or Maine ATV Coalition carry the insurance required by the state.
  - V&V insurance will provide only an ATV RIDER on a snowmobile policy
  - ATV Maine provides a \$3,500 AD&D and Indemnity Policy 24/7

**Motion to:** Proceed with memberships with ATV Maine

**Motion to approve:** Melissa Dow Doane

**Motion seconded:** Randy Brown

- 3) Officer and Board of Director Insurance — about \$500 per year. Vinal will get a quote.

**No action taken.**

Mike Cribbin has been in contact with Maine Military Supply in Holden to hold a gun raffle that will benefit RMTR. The raffle will commence after May 9. Mike will bring the gun to the club meeting on May 15. Everything is handled through Maine Military Supply who does many of these raffles each year. It will be advertised on the Maine Military Facebook page, and we can advertise it on our Facebook page. After Mike recoups his actual gun expenses, all proceeds will go to RMTR.

**Club Meetings** — What do other Clubs do at their member meetings? These are questions and answers plus information about upcoming events. What about having speakers at ours? It was discussed, and Melissa will contact Warden Jonathan Parker to see if he will make a presentation at the May 15 meeting.

In our June meeting, it was suggested we have a 50/50 raffle as a fundraiser.

In July or August, maybe we could have a pig roast, suggested by Randy.

Vinal asked what does the membership vote on? We believe the membership votes on keeping the Officers in their positions or not. The Officers are there to update membership on everything that is happening with the club, maintenance on the trails, problems, fundraising efforts and help needed, Changes to the Bylaws should go out to the Members as it affects them.

We decided we do not need to have another Officers Meeting anytime soon.

Per Randy's motion, the meeting was adjourned at 5:47 p.m.

Respectfully Submitted,

---

Allison Applebee, Secretary